



Checklist 2 - Equipment Checklist

Project Name: _____

Date: _____

Yes No

A podcast is all about the quality of the audio since it has little to do with the visuals. As such, it is essential to ensure that the sound quality of the podcast is top notch. Using equipment with limited and lower quality produces a limited sound quality for your podcast. Here is a list of the necessary podcast equipment:

- | | | | |
|---|---|--------------------------|--------------------------|
| 1 | Ensure you have a computer. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Check that the features of your computer support your podcast setup (the RAM, SSD and Processor). | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Ensure you have an XLR or USB microphone. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Select either a dynamic or condenser microphone depending on your location. | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Dynamic microphones are popular with DIY studios and condensers for professionally set recording studios. | <input type="checkbox"/> | <input type="checkbox"/> |

Notes



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- 6 Select a mixer to improve the audio quality.
- 7 Ensure the mixer has multiple channels and AUX features.
- 8 Ensure you have a pop filter or windscreen if it's not in-built in your microphone.
- 9 Select headphones (preferably over-the-ear headphones).
- 10 Select appropriate acoustic treatments for your type of setup.
- 11 For DIY studios, quiet rooms or closets are practical.
- 12 For a professional dedicated studio, acoustic panels are good options.

Notes

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- 13 Get a microphone to enable the movement of the microphone to a comfortable location.
- 14 Check that you have audio interface.
- 15 Select a recording software that is easy to use and one that offers several features.
- 16 Ensure your editing software can edit more than one person on different tracks.
- 17 Select a podcast hosting provider.
- 18 Check features of the hosting provider such as the storage and bandwidth capabilities and website creation options.
- 19 Get a shock mount to cut down on vibrations.

Notes