



Checklist 31: Banners & Headers

Project Name: _____

Date: _____

Yes No

When using Canva to create your Facebook Banners, you have 2 options:

- A. Facebook Event Cover
- B. Facebook Cover

Social Media & Email Headers: Facebook Cover

- | | | | |
|---|---|--------------------------|--------------------------|
| 1 | Did you see where your profile picture would be? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Have you chosen a template? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Did it not blocked an important content in your banner? | <input type="checkbox"/> | <input type="checkbox"/> |

Social Media & Email Headers: Event Cover

- | | | | |
|---|-------------------------------|--------------------------|--------------------------|
| 1 | Did you add a new image? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Did you edit the text? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Did you change the font size? | | |

Notes



Checklist 31: Banners & Headers

- | | | | |
|---|-------------------------------|--------------------------|--------------------------|
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | Did you change the color? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Did you re-position the text? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Did you add your logo? | <input type="checkbox"/> | <input type="checkbox"/> |

Social Media & Email Headers: Tumblr Banner

- | | | | |
|---|---|--------------------------|--------------------------|
| 1 | Did you see where your profile picture would be? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Have you chosen a template? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Did it not blocked an important content in your banner? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Did you add a new image? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Did you edit the text? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Did you change the font size? | <input type="checkbox"/> | <input type="checkbox"/> |

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- | | | | |
|---|-------------------------------|--------------------------|--------------------------|
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Did you change the color? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Did you re-position the text? | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | Did you add your logo? | <input type="checkbox"/> | <input type="checkbox"/> |

Social Media & Email Headers: Email Header

Size: 600px x 200px

Can be design at the top of every email.

A little bit more of a personal touch.

- | | | | |
|---|-------------------------------|--------------------------|--------------------------|
| 1 | Did you add a new image? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Did you edit the text? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Did you change the font size? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Did you change the color? | <input type="checkbox"/> | <input type="checkbox"/> |

Notes



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5 Did you re-position the text?

6 Did you add your logo?

Notes